

## **Abstract Submission – Guidelines**

1. Abstract submission is open from now until Friday 30<sup>th</sup> June (5.00 pm).
2. Please submit your abstracts by email to Hutokshi Chinoy at [h.chinoy@auckland.ac.nz](mailto:h.chinoy@auckland.ac.nz)
3. Abstracts must include
  - a) Presentation title
  - b) Presenter name
  - c) Co-authors' names
  - d) Institution(s)
  - e) Presenter email
  - f) Abstract content (structured, maximum 200 words)
    - Abstract content must include
      - Purpose
      - Methods (eg. prospective observational study, case series, case report, etc.)
      - Results (should include data and relevant statistics where necessary – do not simply state “results to be presented”)
      - Conclusions
    - g) Type of presentation - oral or poster presentation
4. Late submissions will NOT be considered
5. Submitted abstracts will be peer-reviewed by the Selection Committee. The review process is confidential and the decision is final.
6. Authors will be notified of the abstract selection results no later than Monday, 17th July 2017.